

Phone: (313) 540-4060 Email: av@premierav.net https://premierav.net/

## **Exhibitor Audio Visual Order Form**

Reform2025



November 12th - 15th, 2025



ORDER ONLINE AT: https://premierav.net/reform2025/

Company Name:	Booth Name/Number:			
Ordered by Name:	Contact Name:			
Ordered By Phone/Cell#:				
E-Mail Address:	Delivery Date:			
Delivery Time: ☐ 6AM-10AM ☐ 10AM-2PM ☐ 2	PM-6PM	Pick Up Date:		
Billing Address:				
COMPUTERS & ACCESSORIES	QTY	EXPO RATE	TOTAL	
Laptop Computer – 15" w/ MS Office		\$450.00		
MacBook Pro – 15" w/ Keynote		\$900.00		
** Laser Printer (Black & White) Call for Color Printing.		\$225.00		47
Apple iPad		\$150.00		
Wireless Keyboard/Mouse Kit		\$60.00		
**Rental will incur additional \$0.10 per copy billed at the end of the event.				
MONITORS - DISPLAYS - PLAYBACK DEVICES	QTY	EXPO RATE	TOTAL	
32" HDTV w/ 6' HDMI Cable, Desktop Stand, & USB Media Player		\$450.00		
42" HDTV w/ 6' HDMI Cable, Desktop Stand, & USB Media Player		\$750.00		
50" HDTV w/ 6' HDMI Cable, Desktop Stand, & USB Media Player		\$900.00		
60" HDTV w/ 6' HDMI Cable, Desktop Stand, & USB Media Player		\$1050.00		
65" HDTV w/ 6' HDMI Cable, Desktop Stand, & USB Media Player		\$1200.00		Position
HDTV Floor Stand (Note: fits 42"-70" HDTVs) - Req Vertical Mounting:		\$225.00		Line
HDTV Wall Mounting Bracket (Note: Subject to Electrical Union Fees)		\$45.00		
Laptop Shelf for Floor Stand		\$45.00		
Media Player w/ 6' HDMI Cable: 1080p: 4K:		\$60.00		
Please call or email to request larger monitors or LED wall.				
MISCELLANEOUS AV EQUIPMENT	QTY	EXPO RATE	TOTAL	
Wireless Microphone: LAV: Handheld: Headset:		\$900.00		. 😭
Small Exhibit Booth Audio System: (2) Speaker w/ Stands + Mixer		\$450.00		
Tripod Screen w/ Skirt: Select Size: 6' 8' 10'		\$150.00		
Meeting Room Projector w/ Stand & Skirt		\$900.00		
Projector Stand & Skirt		\$45.00		13=
Please call or email if you require any equipment not on this form.	A. Equipment Total:			
IMPORTANT NOTES:				1
A Handling Charge greater of \$100 or 30% of the total will be	Final Calculations		Totals	1
anating onargo groater or prover to or or the total witt be	A.	Equipment Total:		1

- applied to the rental. This covers Delivery, Setup, and Take Down of the rented equipment.
- Additional Labor may be required for Client provided monitors and stands.
- Electrical services are not included in the equipment rental pricing.

Final Calculations	Totals
A. Equipment Total:	
B. Handling Charge (A x 30%):	
Total Amount Due (A + B):	

If this order has been submitted on or before the Advanced Rate date stated above, we will discount your total due by 20%.

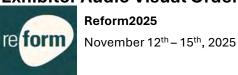
Our team will process your order and provide you with a final quote. Payment options are defined on page 2 of this document.





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## PAYMENT INFORMATION

Premier Creative Group accepts payments by Check, Credit Card, or Electronic Funds Transfer (EFT).

Once your order is submitted, a representative from our account management team will send you a formal quote with any additional discounts or additions applied.

After payment is processed, an invoice showing Paid in Full will be emailed to you for your accounting records. W9 is available upon request.

ORDER CONFIRMATION

You can also order online at our website: <a href="https://premierav.net/">https://premierav.net/</a> Access the exhibitor portal to complete an order online.

https://www.premierav.net/services-terms-conditions/

Please review our company's terms & conditions for rental agreements.

By signing the Exhibitor Orde	er Form, you agree to our terms & con	ditions as stated at the time of signature.				
Printed Name:						
Signature:						
Date:						
	ADDITIONAL INFORMATION					
Please use this section if yo this form. Thank You!	ou would like to provide any other infor	rmation or have questions about the information that has been provided on				

